

Present: Legislators Clattenburg, Bausch, Young, Stein Also Present: Legislators Dibble, Maha, Deleo, Hilchey, Torrey, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. Co. Manager Matt Landers, County Attorney Kevin Earl, IT Director Steve Zimmer, Purchasing Director Eve Hens, Under Sheriff Bradley Mazur, Planning Director Felipe Oltramari, Health Director Paul Pettit, Genesee Justice Coordinator Cathy Uhly, Jail Superintendent Bill Zipfel, Brian Quinn-The Daily News, Howard Owens-The Batavian

Ways & Means Chair Clattenburg called the meeting to order at 4:30 pm in the Legislative Conference Room at the Old Courthouse.

The agenda was amended to add a resolution opposing the proposed and amended 2020 Governor's budget upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Minutes of the Feb, 2019 Ways & Means Committee meeting were approved upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Purchasing Director Eve Hens reviewed the changes to the Purchasing Card Policy after explaining an annual review is conducted on the Purchasing Card Policy and the Purchasing Policy and Procedures. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Ms. Hens reviewed the changes to the Purchasing Policy and Procedures. She stated that in the event of an emergency where the Purchasing Department needed to relocate from County Building #1, she would move to the conference room in the Highway Department. It was also pointed out additional language was added regarding use of taxpayer funds to purchase refreshments for meetings. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Assistant County Manager Matt Landers presented a resolution setting a public hearing the Community Development Block Grant program, the County's community development and economic development programs, and the proposed use of Program Income This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Public Health Director Paul Pettit explained how he is seeking approval of a contract with VMC Group to provide third party billing to the Health Department. He stated that increasing costs and lack of employee capacity in the preschool program has created a need for an independent service to control costs, create efficiencies using software programs and oversee the quality of service being provided by the contracted transportation company. He further stated the current transportation contract will be expiring in the near future and VMC Group will assist with needed changes to the language in the next contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Chair Stein:

1. Agreement - Genesee County Parks, Recreation & Forestry/ Student Conservation Association, Inc. seconded by Legislator Young, carried unanimously.
2. Budget Amendment - Sheriff/ Remaining Grant Funds seconded by Legislator Bausch, carried unanimously.
3. Acceptance Of Grant Funds/Budget Amendment - Sheriff/DCJS Grant Award seconded by Legislator Young, carried unanimously.
4. MOU Approval/Budget Amendment/Salary Schedule Amendment for School Resource Officer-Sheriff seconded by Legislator Bausch, carried unanimously.
5. 2019 Salary Schedule Amendment-Genesee Justice/Financial Management Assistant Increase Work Hours seconded by Legislator Young, carried unanimously.
6. Donation Acceptance/Budget Amendment Genesee Justice seconded by Legislator Bausch, carried unanimously.
7. Agreement – Office of Emergency Management Services-QuickSeries Publishing, Inc. seconded by Legislator Young, carried unanimously.
8. Establish 2019 Capital Project/2019 Budget Amendment-Jail Construction seconded by Legislator Bausch, carried unanimously.
9. Contract Award – SMRT Architects And Engineers – Architectural And Engineering Planning, Design And Construction Administration Services-Genesee County Jail Project prior to the vote Assistant County Manager and Jail Committee Chairman Matt Landers stated that this was an RFP process not a bid. The base cost of a contract with SMRT is 2.36 M for services including design, site analysis, multiple layout options, vetting of construction managers. There is an additional \$134,000 for additional allowances and that amount could go up to \$300,000. He stated that if the Commission on Corrections agrees that the County's selected site works there will be less costs incurred. A timeline and other updates will be posted to the website. Jail Superintendent Bill Zipfel commented that the Committee conducted a comprehensive and thorough review. Chair Clattenburg thanked the committee for their time and effort and acknowledged the consideration given to the task of making a recommendation. Seconded by Legislator Young, carried unanimously.
10. Reappointment-Genesee County Water Resources Agency seconded by Legislator Bausch, carried unanimously.
11. Contractual Agreement-Justice for Children Advocacy Center seconded by Legislator Young, carried unanimously.
12. Budget Amendment-Justice for Children Advocacy Center seconded by Legislator Bausch, carried unanimously.

County Manager Jay Gsell presented out-of-state travel request for Bill Schutt, Office of Emergency Management Services to travel to Emmitsburg, MD for the 2019 NYS Weekend at the National Fire Academy March 22-24, 2019 cost to the County \$296. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Mr. Gsell presented another out-of-state travel request for Erin Pence, Planning Department to travel to San Diego, CA for the ESRI User Conference July 7-12, 2019 cost to the County \$2,134. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

County Manager Jay Gsell presented a resolution to approve an agreement with Legal Aid of Rochester for leased space in County Building #2 at the rate of \$2,224 annually. Legislator Young asked why the County leases space at a rate that is below market rates. He further questioned why the County is in the commercial real estate business and if there is space to rent out we should consider consolidating. Discussion followed with regard to the cost to maintain space and how much space is leased. Motion to table made by Legislator Bausch seconded by Legislator Stein, carried unanimously.

Mr. Gsell presented another resolution authorizing a lease with NYS Office of General Services/Office of Real Property Services for space at County Building #2. Committee members agreed to table the matter until more information is available regarding costs of maintenance and a full list of office space rented out by the County. Motion to table made by Legislator Stein seconded by Legislator Bausch, carried unanimously.

Mr. Gsell next presented a resolution that opposes the proposed and amended 2020 Executive State Budget. The Governor's proposal includes a tax shift that will result in higher property taxes. The Executive Budget includes cuts to AIM funding and the governor is proposing that Counties make up for that cut. This resolution supports the full restoration of this aid program to local governments and urges the Governor and State Legislature to fully restore this funding in the final 2019-2020 budget. A copy of the resolution will be forwarded to Inter County Association and Senate and Assembly Leaders in addition to the Governor and members of the New York State Legislature. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.


The next scheduled meeting of the Ways & Means Committee is March 6, 2019.

Ways & Means Chair Clattenburg requested the Compliance Officer present to the Committee with a review of work processes and outcomes.

At 5:36 pm the meeting adjourned to executive session for a county building security update upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

At 6:00 pm the Ways & Means Committee meeting reconvened upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

The meeting adjourned at 6:00 pm upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.



Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 2/26/19 phl