

GENESEE COUNTY  
**SCHOOL NURSE PRACTITIONER**

**DISTINGUISHING FEATURES OF THE CLASS:** This is a professional nursing position responsible for providing direct nursing services for students and staff. The incumbent is responsible for maintaining acceptable health standards and providing emergency treatment for student and employee health problems. In addition, the work involves responsibility for student and staff health screening, notification of defects, and communicable disease control. The employee must be certified to practice in the specific area or areas related to the work performed and the work performed must be in accordance with written practice protocols as set forth by the New York State Education Department Office of the Professions. The work is performed under direct supervision of School Principal and Assistant Principal, permitting the exercise of independent judgment in carrying out the details of the work. Does related work, as required.

**TYPICAL WORK ACTIVITIES:**

Perform physical examinations of students and staff injured on site;  
Conduct screenings of students such as vision, hearing, scoliosis and injuries of staff at work;  
Assess physical status of students and staff at work, provide triage and care of illness or injury;  
Medication administration;  
Case management for students with health care needs;  
Assess psychosocial status of students and staff at work;  
Recognition and assessment of illness and physical conditions;  
Inform parents/guardians, students and teachers of a student's health condition and communicate with students and families, along with school personnel as needed;  
Contact parents and send home students showing signs of communicable or infectious disease;  
Performance of therapeutic and corrective measures;  
Participate on the CSE/CPSE committee upon request and assist in development of individualized health plan for students with Individualized Education Plans (IEPs);  
Health education and counseling related to individual health care needs;  
Counseling, tracking and follow up for students who are referred for follow up care based on results of vision, hearing and scoliosis screening, students without adequate documentation of immunizations;  
Connect students and families with community providers and health insurance;  
Supervise subordinate staff;  
Provide training to unlicensed school staff who will administer auto-injectors or glucagon to students or staff;  
Provide input in the identification, evaluation and selection of effective engineering and work practice controls required by OSHA;  
Guide parents, students and teachers in procedures for preventing and correcting defects and diseases;  
Instruct school personnel in procedures to follow in case of accident or illness;  
Survey and make necessary recommendations concerning the health and safety aspects of school facilities.

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**TYPICAL WORK ACTIVITIES, Cont'd:**

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND/OR PERSONAL CHARACTERISTICS:** Thorough knowledge of nursing principles and techniques as they relate to students, including those with special conditions; ability to advise and counsel families and school personnel in the proper care and understanding of medical conditions as they affect individual performance in an educational program/setting; ability to recognize learning problems symptomatic of related medical problems; ability to conduct physical examinations and evaluate medical histories and the ability to assess medical information from several sources and incorporate it into an individual education plan; ability to understand and follow technical, oral and written instructions; ability to keep records and make reports; ability to get along well with students, teachers, parents and others; ability to carry out successfully the measures prescribed; good observation; mental alertness; firmness; initiative; patience; sympathetic attitude toward the sick; physical condition commensurate with the demands of the job.

**MINIMUM QUALIFICATIONS:** Possession of a valid license issued by the State of New York to practice as a Nurse Practitioner in one or more of the following areas: Community Health, Family Health, Pediatrics, or School Health **AND** one (1) year of paid full-time experience and a practicing Nurse Practitioner.

NOTE: Maintenance of License is required for continued employment.

**SPECIAL REQUIREMENT FOR APPOINTMENT AND CONTINUED EMPLOYMENT IN POSITIONS WHERE REQUIRED:** Possession of an appropriate valid New York State Driver's License.

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Competitive Classification