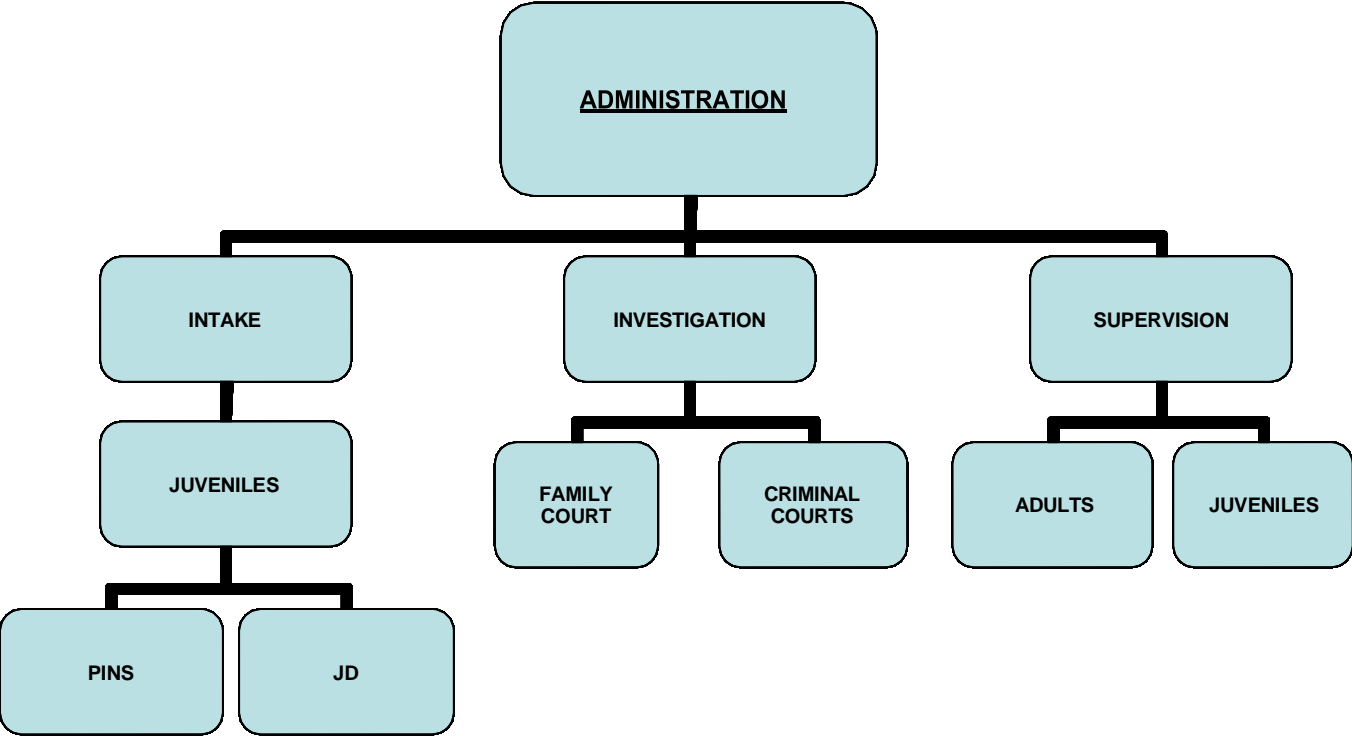


GENESEE COUNTY PROBATION DEPARTMENT 2023

ORGANIZATIONAL CHART



DEPARTMENT DESCRIPTION

The Genesee County Probation Department is an integral part of the criminal justice system of Genesee County providing mandated services of intake, investigation, supervision, and the collection of fines for the courts and restitution for victims. Statewide there is twice the number of offenders on probation as there are in prison or on parole combined. Probation is the most common and one of the most cost effective sentences imposed in the United States. The average daily cost of supervising a probationer is only a few dollars a day compared to the hefty cost of housing an inmate in prison.

STRATEGIC FRAMEWORK

Mission

The Mission of the Genesee County Probation Department is to enhance the safety of victims and communities through the fair and effective supervision of community-based offenders, community partnerships, and results-driven management practices.

Key 2022 Accomplishments

- * In an effort to educate members of the community about the role Probation plays in the criminal justice system, Probation Officer Ben Heale participated in the "Trunk or Treat" event on Halloween night in the City of Batavia along with representatives from the Batavia Police and Fire Departments; Probation Officers Jason Mindler and Bill Bogan participated in the "Stuff the Cruiser" event in the Village of LeRoy along with representatives from the LeRoy Police Department; Probation Director Tim Michalak and Probation Officer Jason Mindler presented to the LeRoy High School Business Law Class at the Probation Department; Senior Probation Officer Michele Tucci & Probation Officers Jeff Hyde, Beatriz Mateos & Jessica Turman participated in STOP DWI Night at the Ballpark; Senior Probation Officer Traci Russo and Probation Officers Carly Luttrell, Jason Mindler and Ben Heale participated in the Batavia Police Community Night Out in the City of Batavia; Probation Officer Jason Mindler presented at the NYS POA Conference; we maintain a Department Facebook Page and we continue to publish an annual Department Newsletter.
- * To help promote positive change in the field of criminal justice, Probation Director Tim Michalak served on the Genesee County Criminal Justice Advisory Council, Genesee County STOP-DWI Advisory Board, New York State Council of Probation Administrators, Genesee Community College Criminal Justice Advisory Council, and participated in Genesee County Magistrates Association meetings; Senior Probation Officer Traci Russo served on the Genesee County Youth Court Board and Genesee County Juvenile Justice Planning Committee; Supervisor Kevin Wright served on the Genesee County Youth Board; Senior Probation Officer Michele Tucci was a committee member for the Bivona Summit On Child Abuse; and Senior Probation Officers Michele Tucci and Traci Russo were members of the Genesee County Justice for Children Multidisciplinary Team.
- * The Genesee County Probation Department was again in full compliance with the New York State Staff Development Standards for Probation Professionals and we received commendation for our contribution to public safety and offender accountability for collecting DNA from offenders sentenced to probation.
- * Light renovation was completed at our Department by separating our armory and evidence rooms to comply with the protocols for evidence storage.
- * We updated our Use of Force policy to include elements of the model policy issued by the Municipal Police Training Council (MPTC).
- * The Probation Department continued our role as Lead Agency for the PINS Plan.
- * With Stop DWI funding, we continued our "Alcohol Blitz Program" which is a mandatory alcohol/substance abuse testing program for DWI offenders
- * Intensive supervision of sex offenders to include the use of polygraph examinations.
- * Our Department provided Defensive Tactics training for our officers.

DEPARTMENT: PROBATION

- * The continued use of a flexible work schedule to assist in the supervision of greatest and high risk offenders while maintaining fiscal responsibility with regards to overtime. Also continued the option for compensatory time versus overtime pay.
- * We continue to scan and electronically store our closed paper files into Docuware.
- * Use of AllPaid for collection of Restitution, Fines and DWI Supervision Fees.

Key 2023 Goals

- * Ignition Interlock monitoring of DWI offenders.
- * Court-ordered investigations and supervision continue to focus on the criminogenic needs of offenders. Services are more closely aligned with the needs of these offenders.
- * Collection of offender DNA samples to be included in the NYS DNA Databank.
- * Identification of greatest and high risk offenders and allocation of resources accordingly.
- * Focus on restitution collection for victims in the community.

BUDGET SUMMARY

<u>Appropriation By Object</u>	<u>Adopted 2021</u>	<u>Actual 2021</u>	<u>Adopted 2022</u>	<u>Estimated 2022</u>	<u>Adopted 2023</u>
Salary/Fringe	1,414,586	1,383,516	1,436,779	1,436,779	1,502,553
Equipment	0	0	0	0	0
Contractual	57,150	41,162	57,850	57,850	68,770
Total Appropriation	1,471,736	1,424,678	1,494,629	1,494,629	1,571,323
Revenue	329,227	359,347	361,478	361,478	376,999
Net County Support	1,142,509	1,065,331	1,133,151	1,133,151	1,194,324
FTE's	17	17	17	17	17

DEPARTMENT: PROBATION

DIVISION: INTAKE

DIVISION DESCRIPTION

Intake services are provided so that suitable cases are resolved non-judicially and all others are either immediately referred for petition for court intervention, or referred to other agencies where appropriate. Intake is a mandated service for Persons In Need of Supervision (PINS) and Juvenile Delinquents (JD) per the New York State Family Court Act. The Probation Department assesses all youth for their static and dynamic factors and how those indicators measure risk and protective factors. These screenings allow us to allocate our resources to the higher risk levels as needed. All juveniles are supervised.

BUDGET SUMMARY

<u>Appropriation By Object</u>	<u>Adopted 2021</u>	<u>Actual 2021</u>	<u>Adopted 2022</u>	<u>Estimated 2022</u>	<u>Adopted 2023</u>
Salary/Fringe	162,201	160,763	163,770	163,770	177,291
Equipment	0	0	0	0	0
Contractual	6,724	4,843	6,806	6,806	8,091
Total Appropriation	168,925	165,606	170,576	170,576	185,382
Revenue	162,201	160,763	163,770	163,770	177,291
Net County Support	6,724	4,843	6,806	6,806	8,091
FTE's	2	2	2	2	2

BUDGET HIGHLIGHTS

The PINS legislation has made the need for collaboration on the local level even more important. Genesee County has done that. The legislation has placed more responsibility on communities to develop more services to address this population in lieu of just being able to go to Family Court. Probation's role is to first assess the youth's risk and needs, make appropriate referrals to the community, and provide supervision while the youth and family work with community agencies to address identified areas. It is through continued agency collaboration that we have been able to address the needs of youth and families. Due to the "Raise the Age" Legislation, 16 & 17 year old youths are no longer considered adults in the criminal court system.

INDICATORS

	<u>Actual 2021</u>	<u>Estimated 2022</u>	<u>Estimated 2023</u>
INTAKES			
Information Opened	60	50	55
	60	46	53
FINAL ACTION			
Petitioned Immediately	16	14	15
Not Followed Through By Client	2	8	5
Mutual Agreement for Resolution	23	12	18
Sent To Court Without Agreement	9	12	11
TYPES OF CASES (Intakes Opened)			
Juvenile Delinquent	23	22	23
Person In Need Of Supervision	27	18	23

DEPARTMENT: PROBATION

DIVISION: INVESTIGATION

DIVISION DESCRIPTION

Investigations are mandated by New York State law and are provided by probation departments statewide. The types of investigations can be Criminal, Family Court (JD, PINS, Adoption, Custody) or address specific requests of the court such as Relief from Civil Disabilities and Updates. The objective of the investigation and report is to provide the court with relevant and reliable information, in a succinct, analytical presentation for decision making.

BUDGET SUMMARY

<u>Appropriation By Object</u>	<u>Adopted 2021</u>	<u>Actual 2021</u>	<u>Adopted 2022</u>	<u>Estimated 2022</u>	<u>Adopted 2023</u>
Salary/Fringe	313,096	305,688	318,252	318,252	331,316
Equipment	0	0	0	0	0
Contractual	12,607	9,080	12,761	12,761	15,170
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Total Appropriation	325,703	314,768	331,013	331,013	346,485
Revenue	41,757	49,646	49,427	49,427	49,927
Net County Support	283,946	265,122	281,586	281,586	296,558
FTE's	3	3	3	3	3

BUDGET HIGHLIGHTS

Investigations completed by Probation are invaluable and are used by many in the criminal justice system. The information gathered during an Investigation identifies the needs of an offender which may be useful when determining how to potentially allocate resources. The Investigation also focuses on the impact the crime has had on the victim of the offense. As a result, restitution can be ordered to make the victim financially whole again. Ultimately the Investigation will help the judge determine an appropriate sentence. Expedited investigations are provided to Genesee County Court, upon request, where a defendant will be sent to the New York State Department of Corrections. This reduces the number of jail days and in turn assists the County with trimming this expense.

INDICATORS

	<u>Actual 2021</u>	<u>Estimated 2022</u>	<u>Estimated 2023</u>
Family Court Investigations			
Juvenile	30	28	29
Adult	14	22	18
Criminal Court Investigations			
Felonies	208	328	268
Misdemeanors	220	382	301

DEPARTMENT: PROBATION

DIVISION: SUPERVISION

DIVISION DESCRIPTION

For persons placed on probation supervision, evidenced-based practices in the field of probation are used to advance public safety by holding the offender accountable, improving offender competencies, restoring victims, and reducing recidivism. There are four levels of probation supervision. Each level has its own defined level of intensity. Each probationer is given a risk and needs assessment to place them in the appropriate supervision level. This allows the Department to focus its resources on the greatest and high risk probationers for community protection.

BUDGET SUMMARY

<u>Appropriation By Object</u>	<u>Adopted 2021</u>	<u>Actual 2021</u>	<u>Adopted 2022</u>	<u>Estimated 2022</u>	<u>Adopted 2023</u>
Salary/Fringe	939,289	917,065	954,757	954,757	993,947
Equipment	0	0	0	0	0
Contractual	37,820	27,240	38,283	38,283	45,510
Total Appropriation	977,109	944,304	993,040	993,040	1,039,456
Revenue	125,270	148,938	148,281	148,281	149,781
Net County Support	851,839	795,366	844,759	844,759	889,675
FTE's	9	9	9	9	9

BUDGET HIGHLIGHTS

Probation is and has been an alternative to incarceration for our community. Probation is a cost effective sanction compared to the cost of local and/or state incarceration. While supervising an offender in the community, the Probation Department also attempts to effectuate change, thus potentially reducing future recidivism.

INDICATORS

	<u>Actual 2021</u>	<u>Estimated 2022</u>	<u>Estimated 2023</u>
Caseload			
Adult	462	467	465
Juvenile	36	32	34
Family Court Violations			
New Charge	1	6	4
Absconded	0	0	0
Technical	6	8	7
Criminal Court Violations			
New Charge	36	22	29
Absconded	3	12	8
Technical	40	38	39
Discharge From Probation			
Terminated at Expiration	66	102	84
Terminated Before Expiration	32	36	34
Revoked	45	88	67
Other/Transfers	160	238	199